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**Scoring Social Value**

**Model Award Criteria**

**For**

**Public Sector Bodies**

**Social Value Points approach for Supplies Contracts**

**ALWAYS REFER TO THIS DOCUMENT ON-LINE FOR THE LATEST VERSION**

# Introduction

This paper sets out model award criteria for use by Contracting Authorities when scoring social value. Before using this model you should have:

* Read the [PPN 01/21 Social Value in Procurement](https://www.finance-ni.gov.uk/publications/ppn-0121-scoring-social-value).
* Read the Social Value in Procurement Guidance.
* Completed the Social Value training module.
* Decided between the Social Value Points approach or Social Value Fixed Indicator approach as the appropriate method to scoring social value for this contract.
* Selected the appropriate theme and subsequent indicator(s) for your contract.
* Have a clear policy rationale for the inclusion of the selected indicator(s) for the contract.

*Wherever possible you should copy the model award criteria below into your tender documentation. If appropriate, you can make adjustments to the model award criteria and supplier guidance to:*

* *ensure model award criteria is aligned with scoring matrix*
* *ensure relevance to the subject matter of the contract;*
* *respond to feedback gained through preliminary market engagement;*
* *ensure compliance with the principles of equal treatment, non-discrimination and proportionality; and/or to*
* *satisfy/achieve specific departmental policy objectives.*

*You should replace any defined terms if they conflict with your Conditions of Contract or specification (e.g. you may use Contractor instead of Supplier in your contract).*

## Award Criteria

In accordance with the [Procurement Policy Note (PPN) 01/21 Social Value in Procurement](https://www.finance-ni.gov.uk/publications/ppn-0121-scoring-social-value), the successful Supplier will be required to deliver measurable social value outcomes.

As outlined at clause Click here to enter text. of Schedule Click here to enter text., the Supplier must provide social value to a minimum value of 100 social value points for every £1 million (and pro-rata) of the invoiced value**. For the purposes of evaluation, tenderers should submit their responses based on an indicative value of** Click here to enter text. **social value points.**

Tenderers are required to complete and submit with their tender response the Social Value Delivery Plan (excel spreadsheet) identifying which Social Value Initiatives they will deliver to fulfil the indicative Click here to enter text. social value points and answer the following question:

**How will you deliver the Social Value Initiatives within your completed Social Value Delivery Plan as outlined in Schedule** Click here to enter text.**?**

**Supplier Guidance**

Your response should address the following:

* Timescales for delivery of the social value requirements
* The resources, both internal and external, you will use to plan and deliver the social value requirements (including details of suppliers in your supply chain on the contract)
* The activities you will undertake to deliver the social value initiatives selected within your completed Social Value Delivery Plan
* How you will engage with key stakeholders (e.g. the Authority, social value beneficiaries, organisations within the voluntary, community and social enterprise sector etc.)
* Confirmation that the activities included in your response are forward looking activities which are directly related to this contract
* How you will monitor and report on the delivery of the social value requirements and address any performance issues.

**Your response should be no more than** Click here to enter text. **sides of one A4 page and should be in Arial font, size 11.**

**Please note, the Social Value Delivery Plan (excel spreadsheet) must be completed and submitted as part of your tender response. Tenderers must only complete the cells highlighted in yellow within the Social Value Delivery Plan. Any additional information included by Tenderers within the Social Value Delivery Plan will not be evaluated as part of your tender response.**